



Grants portal

Your application (RAUPXII000053) for:

Remote Airstrip Upgrade Program - Round 12

[Home](#) > [Application summary](#) > [View application](#)

Application summary

Application ID

RAUPXII000053

Application title

RAUPXII - SHIRE OF CRANBROOK

Program name

Remote Airstrip Upgrade Program - Round 12

Applicant

SHIRE OF CRANBROOK

Submitted date

6/10/2026

Program selection

SHIRE OF CRANBROOK

Are you a trustee acting on behalf of a trust?

No

Do you have an ABN?

Yes

Entity details

What is your ABN?

80377127550

Legal name

SHIRE OF CRANBROOK

Business name

SHIRE OF CRANBROOK

Date registered

1/11/1999

GST registered

Yes

Are you a charity registered with the Australian Charities and Not-for-profits Commission (ACNC)?

No

Are you a not-for-profit?

No

Program Selection

What program are you applying for?

Remote Airstrip Upgrade Program - Round 12

Component

Remote Airstrip Upgrade Program - Round 12

Eligibility

Select which entity type you are.

an Australian local government agency or body as defined in the grant opportunity guidelines

Is your aerodrome/airport identified as remote or very remote as defined by the latest Australian Statistical Geographic Standard (ASGS) Remoteness Area?

Yes

Can you provide evidence from your board or Council (or chief executive officer or equivalent if there is no board) that the project is supported by the applicant organisation, and that the organisation is willing to accept responsibility to complete the project and meet the costs of the project not covered by grant funding?

Yes

Are you an owner and/or operator of an existing aerodrome in a remote or very remote area in Australia?

Yes

Applicant address

Applicant street address

Is the address located in Australia?

Yes

Address details

19 Gathorne St
CRANBROOK WA 6321
Australia

Applicant postal address

Is the address located in Australia?

Yes

Address details

PO Box 21
CRANBROOK WA 6321
Australia

Key contacts

Primary contact

Title

Ms

Given name

Linda

Family name

Gray

Job title

Chief Executive Officer

Phone number

0456 600 133

Email address

ceo@cranbrook.wa.gov.au

Relationship to applicant

Employee

Authorised signatory

Title

Ms

Given name

Linda

Family name

Gray

Phone number

0456 600 133

Email address

ceo@cranbrook.wa.gov.au

About your organisation

Latest financial year figures

Has your organisation existed for a complete financial year?

Yes

Latest financial year completed

2025/26

Sales revenue (turnover)

\$ 7,364,923

Export revenue

\$ 0

R&D expenditure

\$ 0

Taxable income

\$ -1,496,682

Number of employees including working proprietors and salaried directors (headcount)

36

Number of independent contractors (headcount)

2

ANZSIC code

ANZSIC division

O - Public Administration and Safety

ANZSIC class

7530 - Local Government Administration

Indigenous organisations

Is your organisation Indigenous owned?

No

Is your organisation Indigenous controlled?

No

Project information

Project title and description

Project title

Cranbrook Airstrip Upgrade Stage 2

Brief project description for publication

The Shire of Cranbrook is located in the Great Southern of Western Australia and is identified as Outer REgional as defined by the 2016 Australian Statistical Geographic Standard (ASGS) Remoteness Area. Grant funding in 2022 allowed it to gravel the 1.5 kilometre airstrip located close to Cranbrook Townsite. Cranbrook itself is located on the intersection of the Albany Highway and the Great Southern Highway. Funding would allow it to install aviation navigation markers and markings on the runway and apron which will ensure greater safer for the pilots that are utilising the airstrip.

Detailed project description and key activities

Detailed project description and key activities

The Shire of Cranbrook is located in the Great Southern of Western Australia. Funding was received in 2022 to gravel the 1.5 airstrip. The Shire has since that time self funded the refurbishment of the small terminal building, sealed a section of the apron to allow planes a specified warm up area and applied for grant funding to construct two 100,000 litre water tanks on site which have now been installed ready for the Fire Season. The next step required to ensure the safety of users of the airstrip is the professional marking and installation of aviation navigation markers to the runway and apron. Due to the high traffic that passes close to Cranbrook the Cranbrook airstrip will be able to provide support by servicing the emergency services industry, as well as eventually provide aerial support to the Bush Fire Brigades. We have over 400 volunteers in this area. In addition, in support of the agricultural industry as well, the airstrip has been well used by farmers either spreading fertiliser in a wet season and for spraying weeds. We have had several aviation days on the site, where both Clubs from Northam and Albany have flown in for the day, and used to airstrip to fly over the Stirling Ranges. The installation of professional aviation navigation markers will ensure improved safety across a number of users from a variety of industries and ensure compliance with the Civil Aviation Safety Regulations Part 139 (Aerodromes) Manual of Standards which sets out the requirements for the markings of aerodromes. We are keen to ensure that this upgrade of the Cranbrook airstrip is done correctly and by professionals.

Project outcomes

Summary of expected project outcomes

Increased safety of users, and an increased usage by less experienced pilots, through the use of professional markers and their placement correctly on the airstrip. The Department of Biodiversity, Conservation and Attractions has identified that they would consider Cranbrook as a landing site for water bombers as there is a gap in the water bombers' coverage between Frankland River and Gnowangerup.

Project duration

Estimated project start date

01/12/2026

Estimated project end date

31/03/2027

Estimated project duration (in months)

4

Project milestones

Milestone title

Procurement Process of Contractors to supply and Install the aviation navigation markers

Milestone description

Identification of successful contractor to supply and install the aviation navigation markers through a compliance procurement process.

Estimated start date

01/12/2026

Estimated end date

18/12/2026

Milestone title

Selection of Contractor to supply and install the aviation navigation markers

Milestone description

Review of quotes, selection of successful supplier and appointment. Identification of start date.

Estimated start date

18/12/2026

Estimated end date

31/03/2027

Milestone title

Commencement of Contractors to supply and install aviation navigation aids at the Cranbrook airstrip

Milestone description

Commencement of project with arrival of contractors and equipment. Support from the Shire in resources.

Estimated start date

01/03/2027

Estimated end date

31/03/2027

Milestone title

Conclusion of Installation of aviation navigation markers, and finalisation of project.

Milestone description

Conclusion of Installation of aviation navigation markers, and finalisation of project. Handover to the Shire of Cranbrook.

Estimated start date

01/03/2027

Estimated end date

31/03/2027

Project location**Project site 1**

Cranbrook Airstrip, Newton Road, Cranbrook WA 6321
Cranbrook WA 6321
Australia

Estimated % of project value expected to be undertaken at site

100

Project location site details

Airport/Aerodrome name and confirmation of the project site location

Cranbrook Airstrip, close to Cranbrook 2 kilometres NE

Lat/Lon 34.29756oS, 117.551780E

Cranbrook WA 6321

Australia

Project Electorate

Roe

State

WA

Project Site Address Latitude

34o16'41.45"S

Project Site Address Longitude

117°33'55.50"E

Is your project site Remote or Very Remote?

Remote

What is the nearest town (Inc. postcode) or service centre to the aerodrome?

Cranbrook, Western Australia 6321

What is the runway length (metres)?

1500

What is the runway surface?

Gravel

What is the aerodrome category?

ALA/Other

Project partners

Provide details about all project partners.

Project budget

✓ Budget is balanced.

\$34,628		\$16,628		\$18,000
Eligible expenditure	=	Grant amount sought	+	Contributions

Eligible expenditure

Head of expenditure	Financial year	Total
Contractor Costs		\$10,953
Contractor Costs	2026/27	\$10,953
Employee Costs Including labour on-costs at an additional 30%		\$2,600
Employee Costs	2026/27	\$2,600
Aviation-safety related staff training		\$0
Aviation-safety related staff training	2026/27	\$0
Capital expenditure		\$0
Capital expenditure	2026/27	\$0
Materials		\$18,510
Materials	2026/27	\$18,510
Independent audit Up to 1% of total eligible expenditure		\$0
Independent audit	2026/27	\$0
Tender design and process costs		\$0
Tender design and process costs	2026/27	\$0
Contingency costs Up to 10% of total eligible expenditure		\$0
Contingency costs	2026/27	\$0
Other		\$2,565
Total project expenditure		\$34,628

Head of expenditure	Financial year	Total
Other	2026/27	\$2,565
Total project expenditure		\$34,628

Financial year	Costs
2026/27	\$34,628
Total project expenditure	\$34,628

Details of 'Other' eligible expenditure

Freight \$2,565

Grant amount sought

Do you meet the definition in the guidelines as an Indigenous owned and/or operated Aerodrome?

No

Are you and a third party (could include state, territory or local government or other government funding) both contributing to eligible projects?

No

Grant amount sought

\$ 16,628

Contributions

Are you as the applicant providing any contribution?

Yes

Contributor name

SHIRE OF CRANBROOK

Contribution type	Due date	Amount	Description
Cash	1/12/2026	\$18,000	Funded by the Shire of Cranbrook from its own revenue.
Total		\$18,000	

Assessment criteria

Assessment criterion 1

Demonstrated need for your project.

(Score out of 50)

The Shire was previously successful in transitioning the Cranbrook airstrip from heavily grassed to gravel through the regional grant funding in 2022. Since that time, it has renovated the little terminal building and ensured that public toilet facilities are available to pilots and passengers from its own source funding. In addition, through another grant it has installed two 100,000 litre water tanks for emergency management usage. Through these initiatives it has clearly demonstrated the importance of the upgrade to the Shire and its community. Its location between the two highways and the main railway line to the southern port of Albany also shows its importance as a transport hub. This should include aviation as well as by road and rail.

Assessment criterion 2

Capacity, capability and resources to deliver the project.

(Score out of 25)

The Shire delivered the original upgrade on time and to a high standard including an official opening by the Federal Member of Parliament for the seat of O'Connor, The Hon Rick Wilson, MP. It has continued to self fund small upgrade projects such as the area of bitumen on the apron for the use by small aeroplanes with props. The Shire of Cranbrook has skilled and experienced staff that can deliver projects on time and to budget. It employs a Shire Engineer and a well qualified Manager of Works to oversee projects such as this, as well as finance staff to ensure that the budget is adhered to and the final audit is unqualified.

Assessment criterion 3

Impact/benefit of grant funding on your project.

(Score out of 25)

The Shire of Cranbrook is a small regional shire responsible for a large area of Western Australia with over 1000 kilometres of roads to maintain. It has a limited budget but is demonstrating the importance to it of the Cranbrook airstrip by contributing over 50% of the project cost for the upgrade of Stage 2 of the Cranbrook Airstrip.

Bank account details

Account details

Account name

Shire of Cranbrook

BSB

633000

Account number

110031473

Payment contact

Title

Ms

Given name

Chelsea

Family name

Paterson

Email address

chelsea.paterson@cranbrook.wa.gov.au

Phone number

08 98261008

Application finalisation

Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

No

Additional information

Project plan

You must attach a project plan to support your claims against assessment criterion 2 of the guidelines.

[Shire of Cranbrook Project Plan RAP111000074.docx](#)

Project budget

You must attach a project budget itemising expenditure for the project by financial year.

[Shire of Cranbrook Project Budget Stage 2.pdf](#)

Evidence of support from your board

Evidence from your board or council (or chief executive officer (CEO) or equivalent if there is no board) that the project is supported by the applicant organisation, and that the organisation is willing to accept responsibility to complete the project and meet the costs of the project not covered by grant funding.

[Letter of Support Shire of Cranbrook.pdf](#)

Trust documents

Where you have indicated your entity type is a trustee applying on behalf of a trust, you must attach trust documents showing the relationship of the incorporated trustee to the trust.

Documentation supporting improved access to air services for people with disability

Where applicable attach supporting documentation on the proposal covering for example, evidence of consultation with community disability accessibility stakeholders and evidence of need.

Airstrip inspection or engineering reports

Attach airstrip inspection or engineering reports.

Quotes

Quotes should be attached where available and must be dated within the last 6 months from application closing date. For applications seeking over \$1 million as a grant, you are required to provide quotes/cost breakdown.

[Quote QU2076 Jasko Markers.pdf](#)

[Quote QU2078 Jasko.pdf](#)

[20260909 - Shire of Cranbrook - Cranbrook Marker Supply and Install - AMSSQ-252638.pdf](#)

Photos of the issue to be addressed

Attach photos of the issue to be addressed.

[Cranbrook Airstrip Western Power Helicopters.jpg](#)

[Cranbrook Airstrip B.jpg](#)

Information on the co-funding source

For applications seeking \$1 million or more in grant funding, attach information on the co-funding source. If co-funding is from a state/territory government, attach a letter of support (except where application is lodged by the state/territory government).

Evidence of support from state or territory government's relevant transport department

For applications seeking \$1 million or more in grant funding, attach written support from the state or territory government's relevant transport department for your proposal and use of a project manager (except where the application is lodged by the state/territory government). Support must be dated within the last 6 months from the application closing date.

Program feedback

How did you hear about this grant opportunity?

Other

Provide other details.

Direct notification of Grant Opening

Did you read the grant opportunity guidelines?

Before starting your application

How useful were the guidelines in completing your application?

Very useful

How satisfied were you with the process of applying for this grant?

Highly satisfied

Declaration

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

- [Australian Government Data and Digital Strategy](#)
- [Commonwealth Grants Rules and Principles](#)
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may collect, use and share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities
- c. for the purposes of due diligence, preventing, detecting, investigating or dealing with suspected fraud in grant applications and related processes

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise

prohibited by law.

Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the grant agreement, privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the applicant and any project partners are not included on the [National Redress Scheme](#) list of institutions, where sexual abuse occurred, that have not joined or signified their intent to join the Scheme.

I declare that the applicant is not named by the [Workplace Gender Equality Agency](#) as an organisation that has not complied with the *Workplace Gender Equality Act (2012)*.

I confirm that the applicant, project partners and associated activities are in compliance with current [Australian Government sanctions](#).

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

By checking this box, I agree to all of the above declarations and confirm all of the above statements to be true.

Yes