



Cranbrook Local Emergency Management Committee

MINUTES

Held **Thursday, 3 September 2026** at **2pm**
at the Cranbrook Community Regional Hub.

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MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE Thursday 3rd September 2026

1. DECLARATION OF OPENING

The Chairperson, Linda Gray, declared the meeting open at 2:00pm.

2. RECORD OF ATTENDANCE / GUESTS / APOLOGIES

Attendance

Linda Gray	CEO, Shire of Cranbrook
Phill Gunn	CESM, Shire of Cranbrook
Les Vidovich	Manager of Works, Shire of Cranbrook
Bernie Climie	Red Cross
Viv Gardiner	Department of Communities
Teresa Lawson	Frankland River Community Centre
Anne Parsons	St John Ambulance
Wes Andrews	Ranger, Shire of Cranbrook
Ali Benson	Department of Biodiversity, Conservation and Attractions
David Warehun	Department of Biodiversity, Conservation and Attractions

Apologies

Perin Mulcahy	Shire President, Shire of Cranbrook
Mike Ficko	St Johns Ambulance
Deborah Greenwood	Cranbrook Primary School

Guests

3. CONFIRMATION OF MINUTES

Moved: Wes Andrews

Seconded: Marty Campbell

That the Minutes of the meeting held on 16 June 2026, be confirmed as a true and accurate record.

4. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- Nil

5. REPORTS

Individual reports attached.

5.1 Shire of Cranbrook

- Phill Gunn – CESM read to report.
- Presented to Council on the Mindarabin Bushfire in Gnowangerup and the debrief which followed, along with the actions taken by the Shire following the debrief.

5.2 Cranbrook Police

- Marty has been transferred to Boyup Brook and will be finishing up in Cranbrook on the 3rd of September.

5.3 St John Ambulance

- Volunteer numbers have not improved across the Shire, with Frankland River faring slightly better than Cranbrook.
- Site works have begun in Frankland with a building deadline of 300 days until completion.

5.4 Red Cross

- Teams meeting was held last week with a formal reporting structure in place for LEMC's.
- Red Cross is now fully staffed, with works programs beginning in the Metro area, regional projects to follow.
- Extreme Heat Project – Project beginning with people opting in to be placed on a contact register for Extreme Heat incidents, surveys to be conducted.

5.5 Mount Barker Hospital/Plantagenet Cranbrook Health Service - nil

5.6 Cranbrook Primary School – nil

5.7 Frankland River Community Resource Centre

- Numerous residents have been presenting to the CRC seeking Social Support, with counseling services now being run out of the CRC. Diverse range of people, from multiple demographics utilizing the service, some issues include financial concerns, fuel shortages.
- Monthly community lunch being facilitated by the CRC. Will be using the Frankland River Hall on the future to accommodate the increasing numbers of people attending.
- Sunday the 21st of February, the CRC will be holding their Family Fun Day. Looking for community groups to join.

5.8 Main Roads – nil

5.9 Water Corp – nil

5.10 Western Power - nil

5.11 DFES – Great Southern - nil

5.12 Dept of Health – nil

5.13 Dept of Communities

- Vivienne Gardiner tabled their Agenda Item, Confirming the recognized evacuation centers in the Shire of Cranbrook.
 - Keep the Cranbrook Sporting Club.
 - Keep the Frankland River Hall.
 - Remove the Tenterden Fire Shed and Community Hall.
 - Remove Cranbrook Shire Hall.
 - Remove the Frankland Community Resource Center.

RESOLUTION: The committee resolved to retain the Cranbrook Sporting Club and the Frankland River Hall as community evacuation centers, while removing the Cranbrook Shire Hall, Tenterden Fire Shed and Community Hall and the Frankland River Community Resource Center as community evacuation centers.

Moved: Vivienne Gardiner

Seconded: Teresa Lawson.

5.14 Department of Primary Industries and Regional Development - nil

5.15 Department of Biodiversity Conservation and Attraction

- Ali Benson spoke to her report. (Attached)
- Stirling Range Fire Working Group meeting to be held mid to late October.

6. GENERAL BUSINESS

- Endorsement of the Shire of Cranbrook Local Emergency Management Arrangements suite of documents including:
 - Shire of Cranbrook Local Emergency Management Arrangements – 2026 – 2031
 - Shire of Cranbrook – Local Recovery Plan – 2026 – 2031
 - Shire of Cranbrook – Evacuation Plan – 2026 – 2031
 - Shire of Cranbrook – Animal Welfare Plan – 2026 – 2031
 - Shire of Cranbrook – LEMA Contact List
(minor phone number details to be updated to the contact list)

RESOLUTION: That the Shire of Cranbrook Local Emergency Management Committee endorse the Local Emergency Management Arrangements suite of documents.

Moved: Phill Gunn

Seconded: Vivienne Gardiner

7. NEXT MEETING: Thursday 3 December 2026 at 2pm, Cranbrook Community Hub

8. CLOSURE OF MEETING

There being no further business to discuss Chairperson declared the meeting closed at 2.58 pm.