

Policy X.XX PUBLIC INTEREST DISCLOSURE

Reference/s Public Interest Disclosure Act 2003
Date Proposed/Adopted XXXX Motion Number XXXXX

This policy supports the delivery of the Shire of Cranbrook Vision
That the Shire of Cranbrook is a proactive, sustainable, safe, friendly and prosperous place to be

PURPOSE

To facilitate the reporting of public interest information and provide protection for those who report this information under the *Public Disclosure Act 2003* (PID Act).

SCOPE

All Shire of Cranbrook Elected Officers, officers, employees and contractors.

OBJECTIVE / OVERVIEW

To support the disclosure of any corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the Shire of Cranbrook and its officers, employees and contractors. To achieve these objectives the Chief Executive Officer will appoint the Community Development Manager, in addition to themselves as Public Interest Disclosure Officers with responsibility for receiving public interest disclosures under the PID Act.

PRINCIPLES

The Shire of Cranbrook:

1. Does not tolerate corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the Shire of Cranbrook, by its members, employees or contractors;
2. Is committed to the aims and objectives of the *Public Interest Disclosure Act 2003*
3. Strongly supports disclosures being made by Elected Officers, employees or contractors as to corrupt or other improper conduct.
4. Will take all reasonable steps to provide protection to Elected Officers, employees and contractors who make disclosures from any detrimental action in reprisal for the making of a public interest disclosure.
5. Does not tolerate any of its Elected Officers, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

A person who makes an appropriate disclosure of public interest information to the Shire of Cranbrook's nominated Public Interest Disclosure Officer under section 5 is ensured of protection under section 13 of the Public Interest Disclosure Act 2003 as outlined below:

- (a) incurs no civil or criminal liability for doing so.
- (b) is not, for doing so, liable:
 - i) to any disciplinary action under a written law;
 - ii) to be dismissed;
 - iii) to have his or her services dispensed with or otherwise terminated; or
 - iv) for any breach of duty of secrecy or confidentiality or any other restriction on disclosure (whether or not imposed by a written law) applicable to the person.

PROCEDURE ASSOCIATED WITH THIS POLICY

Public Interest Disclosure Form

Public Interest Disclosure Procedures

ROLES AND RESPONSIBILITIES

Chief Executive Officer

Community Development Manager

DOCUMENT AND STRATEGIC PLAN LINKS

Public Interest Disclosure Act 2003

Public Interest Disclosure Regulations 2003

Corruption, Crime and Misconduct Act 2003

Local Government Act 1995