

SPECIAL COUNCIL MEETING

MINUTES



For a Special Meeting of Council held on

20 OCTOBER 2021

CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	4
3. PUBLIC QUESTION TIME	4
4. ELECTION OF SHIRE PRESIDENT	4
5. ELECTION OF DEPUTY SHIRE PRESIDENT	5
6. APPOINTMENT TO COMMITTEES	5
7.1 AUDIT COMMITTEE – to comply with section 7.1A of the Local Government Act	
1995	5
7.2 BUSH FIRE ADVISORY COMMITTEE – Established under the Bush Fires Act	6
7.3 DELEGATES AND REPRESENTATIVES.....	6
7. SEATS TO BE OCCUPIED AT COUNCIL MEETINGS	8
8. CLOSURE OF MEETING	8

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MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chief Executive Officer, Ms Linda Gray declared the meeting open at 12.30pm. The Chief Executive Officer alerted the meeting to the procedures for emergencies including evacuation, designated exits and muster points.

The Chief Executive Officer advised that a Declaration of Office was taken by all newly elected Councillors in accordance with Section 2.29 of the *Local Government Act 1995*.

Cr Slater, Cr Mulcahy, Cr Pollard, Cr Casson and Cr Egerton-Warburton have all read aloud the Declaration of Office and Mrs Trish Standish JP, witnessed the signing of the Declaration prior to this Council meeting.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

ATTENDANCE

Councillors	Cr PL (Phil) Horrocks Cr PM (Peter) Beech Cr RW (Robert) Johnson Cr PW (Peter) Slater Cr P (Perin) Mulcahy Cr G (George) Pollard Cr LM (Lee) Casson Cr DM (Daisy) Egerton-Warburton
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Chief Executive Officer Manager Corporate and Community	Ms LA (Linda) Gray Mrs PA (Trish) Standish
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Members of the Public	Nil
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LEAVE OF ABSENCE

Nil

APOLOGIES

Councillor Manager of Works	Cr JA (Jennifer) Quick Mr JE (Jeff) Alderton
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3. PUBLIC QUESTION TIME

Nil

4. ELECTION OF SHIRE PRESIDENT

In accordance with Schedule 2.3 of the *Local Government Act 1995*, the Chief Executive Officer presided at the meeting to conduct the election of President.

The Chief Executive Officer called for nominations for the office of Shire President. One nomination was received from Cr Beech, nominating Cr Horrocks, as there were no further nominations, the Chief Executive Officer declared Cr Horrocks elected as Shire President for a term of two years.

Cr Horrocks read aloud and Mrs Trish Standish JP witnessed the Declaration of Office of Shire President that was made by Cr Horrocks.

Cr Horrocks, Shire President took the chair.

5. ELECTION OF DEPUTY SHIRE PRESIDENT

The Shire President called for nominations for the office of Deputy Shire President, two nominations were received from Cr Horrocks, nominating Cr Pollard and another from Cr Slater nominating himself, therefore an election by secret ballot was conducted.

The Chief Executive Officer and Manager Corporate and Community left the chambers to conduct the count at 12.37pm and remained in sight of the Council members.

The Chief Executive Officer and Manager Corporate and Community re-entered the chambers at 12.39pm and provided the results of the secret ballot to the Shire President.

The Shire President declared Cr Pollard elected as Deputy Shire President for a term of two years.

Cr Pollard read aloud and Mrs Trish Standish JP witnessed the Declaration of Office of Deputy Shire President that was made by Cr Pollard.

6. APPOINTMENT TO COMMITTEES

Council Committees were now reviewed and Committee members appointed in accordance with Sections 5.8, 5.9, 5.10 and 5.11 of the *Local Government Act 1995*.

Councillors were advised of their entitlement to be a member of at least one Committee (Section 5.10(2)).

The Council has two committees being the Audit Committee and Bush Fire Advisory Committee. The Council also has representation on various external committees and groups.

7.1 AUDIT COMMITTEE – to comply with section 7.1A of the Local Government Act 1995

The Audit committee is a committee that the Council is required by legislation to have in place. In previous years all Councillors have been elected to the Audit Committee. The Council have the option to appoint all Council members or reduce the numbers.

OFFICER RECOMMENDATION/COUNCIL DECISION

Motion 01102021

Moved Cr Johnson, seconded Cr Slater that the following Councillors be appointed to the Shire of Cranbrook Audit Committee:

Cr Horrocks, Cr Beech, Cr Slater, Cr Quick, Cr Johnson, Cr Pollard, Cr Egerton-Warburton, Cr Mulcahy and Cr Casson.

**Carried 8/0
By Absolute Majority**

7.2 BUSH FIRE ADVISORY COMMITTEE – Established under the Bush Fires Act

Current Membership – Cr Beech, proxy Cr Johnson, Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer/s, Captain of each Bush Fire Brigade x 12, Secretary of each Bush Fire Brigade x 12.

OFFICER RECOMMENDATION/COUNCIL DECISION

Motion 02102021

Moved Cr Egerton-Warburton, seconded Cr Mulcahy that:

- 1. Cr Horrocks be appointed as delegate to the Shire of Cranbrook Bush Fire Advisory Committee; and**
- 2. Cr Beech be appointed as proxy delegate to the Shire of Cranbrook Bush Fire Advisory Committee.**

Carried 8/0

The Manager of Works entered the chambers at 12.45pm.

7.3 DELEGATES AND REPRESENTATIVES

The following table lists the current Council delegates and representatives that are on external Committees and groups set up other than by Council.

WALGA ANNUAL GENERAL MEETING VOTING DELEGATES:	Shire President, Deputy Shire President
WALGA ANNUAL CONFERENCE: (Council Policy can authorise other Councillors)	Shire President, Deputy Shire President
GREAT SOUTHERN ZONE OF WALGA: <i>Meets quarterly</i>	Shire President, Deputy Shire President
SOUTHERN LINK VROC: <i>Meets quarterly</i>	Shire President, Deputy Shire President
LOCAL EMERGENCY MANAGEMENT COMMITTEE: <i>Meets three times a year</i>	Shire President
CRANBROOK TOURIST & BUSINESS PROMOTION GROUP: <i>No formal meeting arrangements</i>	Cr Slater
GREAT SOUTHERN TREASURES: <i>Meets every second month</i>	Cr Slater, proxy Cr Denton
LOWER GREAT SOUTHERN PLANTATION FIRE ADVISORY COMMITTEE: <i>Meets annually prior to bush fire season</i>	Chief Bushfire Control Officer Cr Carey, proxy Cr Quick
GILLAMII CENTRE: <i>Meets quarterly</i>	Cr Horrocks, proxy Cr Johnson
GREAT SOUTHERN REGIONAL ROAD GROUP: <i>Meets quarterly</i>	Cr Beech, proxy Cr Horrocks
ECONOMIC DEVELOPMENT WORKING GROUP: <i>No formal meeting arrangements</i>	Full Council
GREAT SOUTHERN RECREATION ADVISORY GROUP: <i>Meets three times a year</i>	Cr Carey, proxy Cr Bigwood
SOUTHERN AG-CARE: <i>Meets on an ad hoc basis</i>	Cr Fiegert
LOWER GREAT SOUTHERN REGIONAL WATER RESOURCES PLANNING REFERENCE GROUP: <i>Meets twice a year</i>	Cr Carey
CRANBROOK SHIRE RATEPAYERS AND TENANTS ASSOCIATION: <i>No formal meeting arrangements</i>	Cr Denton

GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL: <i>Meets on an ad hoc basis</i>	Cr Johnson, Cr Beech proxies Cr Quick, Cr Fiegert
TUNNEY LCDC: <i>Meets annually</i>	Cr Johnson
STIRLING RANGE NATIONAL PARK BUSH FIRE ADVISORY COMMITTEE: <i>Meets annually prior to bush fire season</i>	Cr Horrocks, proxy Cr Carey Chief Bush Fire Control Officer
NEIGHBOURHOOD WATCH: <i>No formal meeting arrangements</i>	Cr Denton
ROADWISE: <i>No formal meeting arrangements</i>	Cr Denton
LAKE POORRARECUP WORKING GROUP: <i>No formal meeting arrangements</i>	Cr Beech, proxy Cr Fiegert
CRANBROOK DISTRICT MOTORCYCLE CLUB STEERING COMMITTEE:	Cr Horrocks
SENIORS ADVISORY GROUP: <i>Meets quarterly</i>	Cr Slater, proxy Cr Quick

In addition to the above:

- Darwinia Cottages Cranbrook Committee Inc have invited Council to have a representative on their committee; and
- The steering committee for the development of the new Frankland River Community Facility have identified that a Council representative should sit on the new committee especially as part of the new facility will be taking the place of the Frankland River Town Hall, which is the responsibility of the Shire.

Therefore, these two groups have been included in the officer recommendation below.

OFFICER RECOMMENDATION/COUNCIL DECISION

Motion 03102021

Moved Cr Slater, seconded Cr Egerton-Warburton that the appointment of delegates to outside organisations and community groups be as follows:

WALGA ANNUAL GENERAL MEETING VOTING DELEGATES	Shire President, Deputy Shire President
WALGA ANNUAL CONFERENCE (Council Policy can authorise other Councillors)	Shire President, Deputy Shire President
GREAT SOUTHERN ZONE OF WALGA	Shire President, Deputy Shire President
SOUTHERN LINK VROC	Shire President, Deputy Shire President
LOCAL EMERGENCY MANAGEMENT COMMITTEE	Shire President
GREAT SOUTHERN TREASURES	Cr Slater, proxy Cr Mulcahy
LOWER GREAT SOUTHERN PLANTATION FIRE ADVISORY COMMITTEE	Chief Bushfire Control Officer Cr Beech, proxy Cr Quick
GILLAMII CENTRE	Cr Horrocks, proxy Cr Pollard
GREAT SOUTHERN REGIONAL ROAD GROUP	Cr Pollard, proxy Cr Horrocks
ECONOMIC DEVELOPMENT WORKING GROUP	Full Council
GREAT SOUTHERN RECREATION ADVISORY GROUP	Cr Casson, proxy Cr Egerton-Warburton
SOUTHERN AG-CARE	Cr Slater
GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL	Cr Johnson, Cr Beech proxies Cr Slater, Cr Horrocks

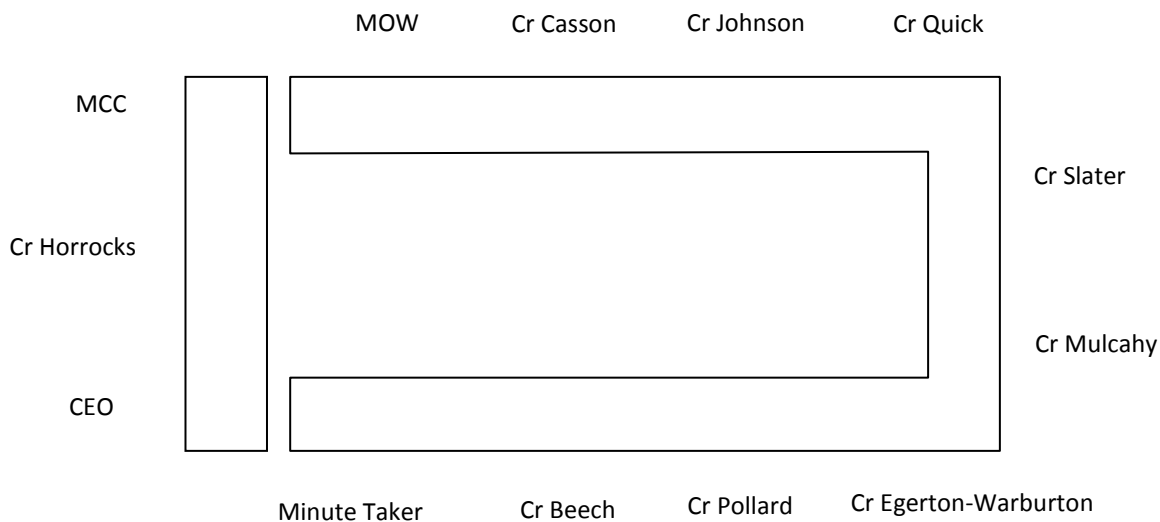
TUNNEY LCDC	Cr Johnson
NEIGHBOURHOOD WATCH	Cr Slater
ROADWISE	Cr Slater
LAKE POORRARECUP WORKING GROUP	Cr Beech, proxy Cr Egerton-Warburton
CRANBROOK DISTRICT MOTORCYCLE CLUB STEERING COMMITTEE	Cr Horrocks, proxy Cr Egerton-Warburton
SENIORS ADVISORY GROUP	Cr Slater, proxy Cr Quick
DARWINIA COTTAGES CRANBROOK COMMITTEE	Cr Slater, proxy Cr Horrocks
FRANKLAND RIVER COMMUNITY FACILITY COMMITTEE	Cr Casson, proxy Cr Egerton-Warburton

Carried 8/0

7. SEATS TO BE OCCUPIED AT COUNCIL MEETINGS

In accordance with clause 8.2 of the Council’s Standing Orders, the Shire President conducted a random draw for positions to be taken at the Council table.

Councillors then took their seats as shown.



8. CLOSURE OF MEETING

There being no further business to discuss, the Shire President, Cr Horrocks declared the meeting closed at 1.06pm.