



Our Ref: D00334  
Your Ref: BF20

Garry Adams  
Chief Executive Officer  
Shire of Cranbrook  
PO Box 21  
Cranbrook WA 6321

Dear Mr Adams

**RE: SUBMISSION OF DRAFT BUSHFIRE RISK MANAGEMENT PLAN TO THE OFFICE OF BUSHFIRE RISK MANAGEMENT (OBRM)**

Thank you for the revised draft Bushfire Risk Management Plan (BRM Plan) for the Shire of Cranbrook received on 15 July 2021.

I am pleased to inform you that the draft BRM Plan has been reviewed by OBRM and meets the required standard as per the *Bushfire Risk Management Planning – Guidelines for Preparing a Bushfire Risk Management Plan* (the Guidelines). The BRM Plan should now be presented to Council for approval and formal adoption. It would be appreciated if you would advise OBRM in writing of Council's approval of the BRM Plan.

Under the Guidelines released in 2020, local governments are required to provide the first year's schedule of treatments before receiving OBRM endorsement. I understand that your plan was developed during the transition to these Guidelines and, as such, an interim arrangement is in place. Under this arrangement, we ask that the Shire of Cranbrook enter the first year's schedule of treatments into the Bushfire Risk Management System within six months of receiving this letter. It is not necessary to provide further updates to OBRM if any treatments are subsequently added, edited, rescheduled or deleted from the schedule.

OBRM will correspond with you towards the end of each year regarding your local government's fuel management activities to assist in developing our annual *Fuel Management Activity Report* to Government.

Yours sincerely

**Tim McNaught**  
**DIRECTOR OBRM**

16 July 2021