



NOTICE OF SPECIAL COUNCIL MEETING

In accordance with Section 5.4 (a)(i) of the Local Government Act 1995, I advise that the Shire of Cranbrook will be holding a Special Council Meeting on **Friday 2 July 2021 at 10:00am** at the Council Chambers, 19 Gathorne Street Cranbrook.

The purpose of the meeting is to consider the recommendations of the Chief Executive Officer Selection Panel.

Cr Phil Horrocks

PRESIDENT

Shire of Cranbrook

PO Box 21

CRANBROOK WA 6321

30 June 2021

SPECIAL COUNCIL MEETING

AGENDA




For a Special Meeting of Council to be held on

2 JULY 2021

Dear Council Member,

A Special Meeting of the Shire of Cranbrook will be held on Friday 2 July 2021 at the Cranbrook Council Chambers commencing at 10.00am.


Garry Adams
Acting Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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The Shire of Cranbrook advises that anyone who has any application lodged with the Shire of Cranbrook must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Cranbrook in respect of the application.

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AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President, Cr Horrocks will declare the meeting open at am. The Shire President will alert the meeting to the procedures for emergencies including evacuation, designated exits and muster points.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 ATTENDANCE

President	Cr PL (Phil) Horrocks
Deputy President	Cr ER (Ruth) Bigwood
Councillors	Cr PM (Peter) Beech
	Cr PW (Peter) Slater
	Cr P (Peter) Denton
	Cr DS (David) Carey
	Cr VN (Vanessa) Fiegert
	Cr JA (Jennifer) Quick
	Cr RW (Robert) Johnson

Acting Chief Executive Officer	Mr GR (Garry) Adams
Manager Corporate and Community	Mrs PA (Trish) Standish
Manager of Works	Mr JE (Jeff) Alderton

Members of the Public

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

Nil

3. PUBLIC QUESTION TIME

4. PURPOSE OF THE MEETING

The purpose of the meeting is to consider the recommendations of the Chief Executive Officer Selection Panel.

5. CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 (2) of the Local Government Act 1995 allows the Council to close all or part of a Council Meeting to members of the public if the meeting or the part of the meeting deals with a range of issues, dealing with any of the following; (a) a matter affecting an employee or employees; (b) the personal affairs of any person; (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; (e) a matter that if disclosed, would reveal — (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; (f) a matter that if disclosed, could be reasonably expected to — (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; (ii) endanger the security of the local government's property; or (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and (h) such other matters as may be prescribed.

As such it is recommended that the meeting be closed to the public in order deal with these items.

A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION:

That the meeting be closed to members of the public in accordance with section 5.23 (2) (b) (c) of the Local Government Act 1995, to discuss a contract to be entered into, or which may be entered into, by the local government.

5.1	CHIEF EXECUTIVE OFFICER – OFFER OF APPOINTMENT
RESPONSIBLE OFFICER:	Garry Adams – Acting Chief Executive Officer
REPORT AUTHOR:	Garry Adams – Acting Chief Executive Officer
FILE REFERENCE:	HR504
APPLICANT:	N/A
DATE OF REPORT:	30 June 2021
ATTACHMENTS:	Confidential Attachment One Confidential Attachment Two

6. CLOSURE OF MEETING

There being no further business to discuss, the Shire President, Cr Horrocks will declare the meeting closed at am.