



# Minutes

for the Seniors Advisory Group Meeting

held on

**10 June 2021**

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**MINUTES OF THE CRANBROOK REGIONAL HUB  
MEETING HELD ON  
THURSDAY 10 JUNE 2021  
AT 1:00pm  
AT THE CRANBROOK REGIONAL COMMUNITY HUB**

**1. DECLARATION OF OPENING**

The Chairperson declared the meeting open at 1.02pm

**2. RECORD OF ATTENDANCE/APOLOGIES**

Peter Slater	Councillor / Chairperson
Samantha O'Neill	Shire of Cranbrook – Community Development Officer
Judy Binet	Cranbrook
Bess O'Neill	Cranbrook
Jenny Shaw	Cranbrook
Robert Andrew	Tenterden

**Apologies**

Greg Blycha	Shire of Cranbrook - Chief Executive Officer / Chairperson
Teresa Lawson	Frankland River Community Centre (FRCC) Manager
June Roberts	Frankland River
Graeme Robson	Frankland River

**Visitors**

**3. CONFIRMATION OF MINUTES**

**Moved:** Robert Andrew    **Seconded:** Bess O'Neill

**That the Minutes of the meeting held on 11 March 2021 be confirmed as a true and accurate record.**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4.1 My Community Care – Plantagenet Hospital**

**Discussion**

Cr P Slater, G Blycha and S O'Neill met with Western Australian Country Health Service (WACHS) to discuss how the My Aged Care process worked. The meeting provided insight into how the system worked and how patients were referred to their health package provider's vs being placed onto the Community Home Support Program (CHSP).

From initial discussions it appears that an option for a "single health provider"

to align the services within our Shire would not be possible.

There are a number of factors that contribute to this reasoning but the main points are

- Every health care provider provides access to different packages
- These packages are subject to staff availabilities and capabilities
- These availabilities and capabilities change from day to day pending the new clients obtained and old clients removed as per the recommendation of the ACAT Assessors

#### **Discussion**

This information was noted by the SAG.

B O'Neill advised that CHSP had signed a contract with Clarence Estate to provide a bus service for CHSP clients registered through the My Aged Care System. To run the service a minimum number of 6 people would be required and currently the bus will run every 6 weeks and a payment of \$20 is required from each attendee on the day of the trip.

#### **Action**

S O'Neill to speak with Helen Dunwoodie from WACHS to find out further information on the bus service. How to use the service, how do you get onto the bus and what is the minimum age to catch the bus.

### **4.2 SAG Meeting Days**

This SAG Meeting was held on a Thursday afternoon as per the discussion at the March 2021 SAG Meeting.

#### **Discussion**

S O'Neill advised that J Roberts wanted it noted that Thursdays did not suit her and could we look to move it to another day.

It was discussed that it would be in the best interest to try and find a day that suited all members.

#### **Action**

S O'Neill to liaise with the Frankland River members to see what day and time would suit best.

### **4.3 Medical Services**

G Blycha has been liaising with St Luke's Practice in Katanning who has agreements with alternate Shire's. There could be provision for them to be able to provide service's to Frankland River pending further conversations.

#### **Discussion**

This information was noted by the SAG.

## 5. GENERAL BUSINESS

### 5.1 Tenterden Signage

R Andrew requested that the damaged signs within Tenterden were removed, fixed and replaced.

#### **Action**

Shire of Cranbrook to inspect and undertake replacement signs as required

### 5.2 Hub Instructions

J Binet requested that a set of instructions be provided for the oven and TV at the Cranbrook Regional Community Hub as often the Seniors Lunches Group have trouble.

#### **Action**

Shire of Cranbrook to complete a set of instructions for these two items to be left in the Hub for its users.

### 5.3 Hub Dishwasher and Sink

J Binet requested that the dishwasher at the Hub be looked at as it was making a loud sound and could require a service and that the filter in the tap also required to be changed as the facility did not have instant hot water.

#### **Action**

Shire of Cranbrook to investigate the dishwasher and replace the filter.

### 5.4 Bus Step

B O'Neill asked if the Shire could look further into a step again on the Community Buses. The Clarence Estate bus has an additional assistance step added on for seniors.

#### **Action**

Shire of Cranbrook to investigate.

### 5.5 Bus Complaint

B O'Neill wanted to advise the Shire that recently the Seniors hired the Cranbrook Community Bus and upon collection it was not clean and they were disappointed in the condition it was collected in. It was also noted that the seniors were further disappointed when they received an invoice for a cleaning service, when they left the bus in a condition it had been collected in.

#### **Action**

S O'Neill to pass this feedback back onto the Shire of Cranbrook Executive Management Team.

**6. DATE OF NEXT MEETING**

The next meeting of the Seniors Advisory Group Meeting will be on Monday 11 October 2021 at 1pm at the Frankland River Community Resource Centre.

**7. CLOSURE OF MEETING**

There being no further business to discuss, the Chairperson declared the meeting closed at 1.59pm

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