



## **LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES**

For the **Special Meeting COVID-19**  
Held on Wednesday 8 April 2020 at 9.00 am via teleconference.

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**MINUTES OF THE  
LOCAL EMERGENCY MANAGEMENT COMMITTEE**  
Held on Wednesday 8 April 2020 at 9.00 am via  
teleconference.

**1. DECLARATION OF OPENING**

The Chairperson Peter Northover declared the meeting open at 9.05 am.

**2. RECORD OF ATTENDANCE**

Peter Northover	Shire of Cranbrook – Chief Executive Officer
Kevin Bransby	Shire of Cranbrook – Emergency Services Officer
Trish Standish	Shire of Cranbrook – Manager of Finance and Administration
Jeff Alderton	Shire of Cranbrook – Manager of Works
Joe Duina	Shire of Cranbrook - Ranger
Anne Parsons	St John Ambulance - Cranbrook
Bernie Climie	Red Cross – Cranbrook
Teresa Lawson	Frankland River CRC - Manager
Laurie Seton	WA Police – Cranbrook OIC
Julie Hollingworth	Director of Nursing - Mount Barker Hospital
Kurt Wienert	Western Power- Field Supervisor
David Rae	St John Ambulance Community Paramedic

**APOLOGIES**

David Packard	Shire of Cranbrook – Chief Bushfire Control Officer
Neville Blackburn	Department of Communities- District Emergency Services Officer Great Southern
John Barden	Department of Primary Industries & Regional Development
Rhys Skipper	Mainroads WA- Asset Management Officer Great Southern
Steven Childs	Water Corporation- Senior Catchment Ranger Great Southern

**GUESTS**

Nil

**3. CONFIRMATION OF MINUTES**

That the Minutes of the meeting held on Wednesday 1 April 2020 be confirmed as a true and accurate record.

Moved: Laurie Seton

Seconded: Bernie Climie

## **4. REPORTS / UPDATES SPECIFICALLY RELATING TO COVID-19**

### **4.1 Shire of Cranbrook CEO – P Northover**

- Town has been quiet in regards to people out and about.
- Travel restrictions are showing less traffic on roads.
- Continuing to monitor the lakes regarding campers.
- Shire has been asked to monitor the airstrip by the WA Police for any aircraft possibly breaching the Regional Travel restrictions.

### **4.2 OIC Cranbrook Police – L Seaton**

- Situation as normal as it can be in the district.
- Cranbrook police are continuing patrols.
- There has been complete compliance with all restrictions so far.
- There was talk around regarding possible hard road blocks over the Easter break, again this came down to budget restraints and will continue as rolling blocks unless otherwise directed.
- Would like to get a snapshot of the Shire regarding job losses and business closures/reductions to get a feel for what may be required in the recovery phase. Peter Northover stated that this information could be obtained and the Shire would help out gathering the information.

### **4.3 St John Ambulance – D Rae**

- SJA head office has formed the Business Continuity Plan for the service. Once this has been circulated it will be distributed to all concerned.
- Cranbrook Sub-Centre is still operating and has a full contingent of volunteers.

### **4.4 Mt Barker Hospital / Plantagenet Denmark Health Service – J Hollingworth**

- Denmark and Mt Barker hospitals are preparing for future plans.
- Please reinforce the “One source of truth” by using the WA Health website. [www.health.wa.gov.au](http://www.health.wa.gov.au)

### **4.5 Western Power – K Weinert**

- Crews are on standby for the Easter period. More crews are available currently due to COVID-19.

### **4.6 Frankland River Community Resource Centre – T Lawson**

- Fair amount of local traffic on the roads. The number of tourist traffic has seemed to be reduced.
- The Centrelink office has been busy.
- AVeg has started delivering to town. So far approximately 20 families have taken advantage of this service. Locals are still having to travel to shop for meat and dry

goods as a delivery service has not yet been sourced.

#### **4.7 Cranbrook Red Cross – B Climie**

- Red Cross staff are continuing to make contact with vulnerable people in the Shire to check if everyone has what they need.
- The shopping program via Mt Barker Co-Op is going well and orders are increasing.
- AVeg in Albany and Plantagenet Meats have been delivering to Nanna Vicks. It is currently unknown how many families has utilized the delivery service.

#### **4.10 Water Corporation**

- Report given to LEMC via K Bransby as the representative from the Water Corporation sent his apologies for the meeting.
- Cranbrook – water carting is currently in place for town supply due to low storage levels in the local dams. A new carted water tank is being installed to assist with continuity of supply and with the treatment of carted water. This is likely to be online in the next week or so. The local dams have seen some inflow with recent rains, however they are not at a level where they can be brought back online.
- Frankland – water level in the dam has been decreasing over summer and Water Corporation has been working on installing new infrastructure to allow carting into the town. Water carting is expected to commenced 14 April 2020 when our projections show the dam will reach a minimum level. Initially, water will be sourced from the former town dam in Rocky Gully and carted into the Frankland River town dam. It will then be treated at the water treatment plant at Frankland River.
- Water Corporation will be monitoring dam storage levels and water quality over the coming months to resume supply from local dams when possible.

#### **5. GENERAL BUSINESS**

- Laurie Seton has thanked the members for their support and attendance to weekly meetings.
- Peter Northover asked Laurie if it was still the direction from the Commissioner to keep conducting weekly meetings. Laurie responded by saying that weekly meetings are to continue until further notice.

#### **6. DATE OF NEXT MEETING**

The next Special meeting of the Local Emergency Management Committee will be held on Wednesday, 15 April 2020 at 9.00am via videoconference.

#### **7. CLOSURE OF MEETING**

There being no further business to discuss, the Chairperson declared the meeting closed at 9.24 am.