



LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES

For the **Special Meeting COVID-19**
Held on Wednesday, 22 April 2020 at 9.00 am via teleconference.

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**MINUTES OF THE
LOCAL EMERGENCY MANAGEMENT COMMITTEE**
Held on Wednesday 22 April 2020 at 9.00 am via
teleconference.

1. DECLARATION OF OPENING

The Chairperson, Peter Northover, declared the meeting open at 9.00 am.

2. RECORD OF ATTENDANCE

Peter Northover	Shire of Cranbrook – Chief Executive Officer
Kevin Bransby	Shire of Cranbrook – Emergency Services Officer
Trish Standish	Shire of Cranbrook – Manager of Finance and Administration
Joe Duina	Shire of Cranbrook - Ranger
Teresa Lawson	Frankland River CRC - Manager
Kurt Wienert	Western Power- Field Supervisor
John Barden	Department of Primary Industries & Regional Development
Wes Bailye	Department of Fire and Emergency Services-Area Officer- Rural
Neville Blackburn	Department of Communities- District Emergency Services Officer Great Southern
Jeff Osborne	WA Police- Cranbrook 2IC

APOLOGIES

Jeff Alderton	Shire of Cranbrook – Manager of Works
Bernie Climie	Red Cross – Cranbrook
Laurie Seton	WA Police – Cranbrook OIC
Vince Hilder	Department of Biodiversity Conservation and Attractions- District Fire Coordinator- Albany District
Anne Parsons	St John Ambulance- Cranbrook
Julie Hollingworth	Director of Nursing - Mount Barker Hospital
Andrew Whiting	Cranbrook Primary School-Principal

3. CONFIRMATION OF MINUTES

That the Minutes of the meeting held on Wednesday 15 April 2020 be confirmed as a true and accurate record.

An amendment was made to previous minute to reflect the attendance of A Parsons- St John Ambulance- Cranbrook.

Moved: Joe Duina

Seconded: Theresa Lawson

4. REPORTS / UPDATES SPECIFICALLY RELATING TO COVID-19

4.1 Shire of Cranbrook CEO – P Northover

- Nothing new to report regarding COVID-19.
- Shire had its first Council meeting via Zoom. The meeting was very successfully conducted. This shows the adaptability of the Council Members moving with the technology available. There will be a special Council meeting this Friday 24 April.

4.2 Cranbrook Police – J Osborne 2IC

- Take-away liquor restrictions have been lifted.
- WA Police have launched a new app “good 2 go” (G2G). The app will provide a pre-authorisation to persons needing to travel outside of the region. The application to travel can take up to 72 hours to be processed. Any applicants are also advised to carry hard copies of travel authorisation evidence with them in case of out of telephone signal range or ‘app’ failures.
- Jeff has asked if there are any gatherings for ANZAC Day to be reported to the station and he will take a drive to assess the situation.

4.3 Western Power – K Weinert

- Quiet week with only minimal faults.
- Staff continuing to practice social distancing requirement whilst on jobs.

4.4 Frankland River Community Resource Centre – T Lawson

- Very quiet business wise.
- There have been a number of vehicles in town mainly using the rest stop.
- AVeg orders continuing to be utilized by the town residents.

4.5 Cranbrook Red Cross – B Climie

- Report read by K Bransby as Bernie was unavailable to attend meeting.
- During this week Red Cross are giving Anzac biscuits to residents via the post, many thanks to Peter Denton for his assistance.
- Members continue to make phone calls to residents of Cranbrook.
- Grocery orders continue and we now have the Cranbrook store open and this also does orders. The order has to be in by 12 noon Wednesday and ready for pick up Friday morning. I have advised the seniors that are using the IGA program that they have another option if they wish and I will still collect orders and do the deliveries.

4.6 Department of Fire and Emergency Services- W Bailye

- Quiet weekend all round. No major incidents in the region.

4.7 Department of Communities – N Blackburn

- The Commissioner of Police has activated the State Emergency Welfare Plan and the Department of Communities', Director General, Michelle Andrews has taken on the role of State Welfare Coordinator. As a result of the activation of the Plan, the State Welfare Emergency Committee (SWEC) has been established and the State Welfare Incident Control Centre (SWICC) set up.
- The Department's initial response remains the same providing welfare support to those people in home isolation who are not self-sufficient and have no other forms of support. The majority of this support is occurring in the Metro area coordinated through the COVIC-19 call centre (13 COVID).

4.8 Cranbrook Primary School – A Whiting

- See Attached.

5. GENERALBUSINESS

- P Northover asked T Lawson about the status of Frankland River Primary School. Theresa replied that Frankland Primary would be under the same situation as Cranbrook Primary and in her opinion as a small community if would be possible for all students to return to school for the next term.

6. DATE OF NEXT MEETING

The next Special meeting of the Local Emergency Management Committee will be held on Wednesday, 29 April 2020 at 9.00am via videoconference.

7. CLOSURE OF MEETING

There being no further business to discuss, the Chairperson declared the meeting closed at 9.15 am.