



## **LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES**

For the **Special Meeting COVID-19**  
Held on Wednesday 15 April 2020 at 9.00 am via videoconference.

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**MINUTES OF THE  
LOCAL EMERGENCY MANAGEMENT COMMITTEE**  
Held on Wednesday 15 April 2020 at 9.00 am via  
teleconference.

**1. DECLARATION OF OPENING**

The Chairperson Peter Northover declared the meeting open at 9.00 am.

**2. RECORD OF ATTENDANCE**

Peter Northover	Shire of Cranbrook – Chief Executive Officer
Kevin Bransby	Shire of Cranbrook – Emergency Services Officer
Trish Standish	Shire of Cranbrook – Manager of Finance and Administration
Jeff Alderton	Shire of Cranbrook – Manager of Works
Joe Duina	Shire of Cranbrook - Ranger
Bernie Climie	Red Cross – Cranbrook
Teresa Lawson	Frankland River CRC - Manager
Laurie Seton	WA Police – Cranbrook OIC
Kurt Wienert	Western Power- Field Supervisor
John Barden	Department of Primary Industries & Regional Development
Dean Fasolo	St John Ambulance
Wes Bailye	Department of Fire and Emergency Services-Area Officer- Rural
Vince Hilder	Department of Biodiversity Conservation and Attractions- District Fire Coordinator- Albany District

**APOLOGIES**

Neville Blackburn	Department of Communities- District Emergency Services Officer Great Southern
Rhys Skipper	Mainroads WA- Asset Management Officer Great Southern
Steven Childs	Water Corporation- Senior Catchment Ranger Great Southern
David Rae	St John Ambulance Community Paramedic
Derek Jones	Department of Fire and Emergency Services
Adam Smith	District Emergency Management Advisor Great Southern Region
Emma Doughty	St John Ambulance

**GUESTS**

Nil

**3. CONFIRMATION OF MINUTES**

That the Minutes of the meeting held on Wednesday 1 April 2020 be confirmed as a true and accurate record.

#### **4. REPORTS / UPDATES SPECIFICALLY RELATING TO COVID-19**

##### **4.1 Shire of Cranbrook CEO – P Northover**

- Quiet Easter weekend in the Shire.
- Good to see no visitors at the lakes.

##### **4.2 OIC Cranbrook Police – L Seaton**

- Laurie advised that he will be on leave next week. Jeff will need to be set up with Zoom to attend next meeting.
- One vehicle crossed into the Shire from the South West region over the Easter weekend.
- Laurie has been asked to source a location of a possible decontamination shower within the Shire if any First responders come into contact with any hazardous situations and may require a shower prior to returning home or work from the incident. The Shire will be able to make use of the CBH rooms at the caravan park.

##### **4.3 St John Ambulance – D Fasolo**

- Nothing significant to report.
- SJA has restocked all PPE, which is now available to all staff and volunteers.
- SJA is currently monitoring the welfare of all staff and volunteers during this pandemic period.

##### **4.5 Western Power – K Weinert**

- Quiet weekend as well with only minimal faults.

##### **4.6 Frankland River Community Resource Centre – T Lawson**

- The Centrelink office has been the only section of the centre being used with only a few clients.
- Quiet Easter weekend- no visitors in the area and no requests regarding the caravan park.

##### **4.7 Cranbrook Red Cross – B Climie**

- Red Cross staff are continuing to make contact with vulnerable people in the Shire to check if everyone has what they need.
- The shopping program via Mt Barker Co-Op is going well and orders are increasing.
- Looking into making ANZAC biscuits to distribute as a way to commemorate ANZAC Day.

#### **4.8 Department of Fire and Emergency Services- W Bailye**

- Quiet weekend all round. No major incidents in the region.

#### **4.9 Department of Biodiversity Conservation and Attractions- V Hilder**

- Currently working with full staff with restrictions.
- Stirling Range National Park has a new ranger- Dion Grantham. Dion has been busy recovering from the fires last year and attempting to get the park back to operating levels.
- Some hazard reduction burns will still be carried out taking crossing regional borders into consideration.
- P Northover and L Seton asked if the new Stirlings ranger could contact the Shire ranger and Cranbrook Police respectively. V Hilder supplied Dion's contact number and advised that Dion has been busy and to be patient attempting to make contact with him.

#### **4.10 Department of Communities**

- Report read by K Bransby on behalf of Neville Blackburn.
- The Commissioner of Police has activated the State Emergency Welfare Plan and the Department of Communities, Director General, Michelle Andrews has taken on the role of State Welfare Coordinator. How the Department's State and Regional response will look will evolve over the coming weeks and months and the committee will be kept advised.
- The Department's initial response remains the same providing welfare support to those people in home isolation who are not self-sufficient and have no other form of support. The majority of this support is occurring in the Metro area coordinated through the COVIC-19 call centre (13 COVID).
- With the activation of the State Welfare Plan it is anticipated the Department's response will increase over the coming weeks and months and certainly heading into recovery. All Great Southern LEMCs will be kept informed.

### **5. GENERALBUSINESS**

- B Climie asked about flu shots for this year. T Standish replied by saying that Plantation Medical will be holding 'drive through' clinics in Cranbrook and Frankland River (Frederick Square and Country Club carpark) on 29 April 2020.

### **6. DATE OF NEXT MEETING**

The next Special meeting of the Local Emergency Management Committee will be held on Wednesday, 22 April 2020 at 9.00am via videoconference.

### **7. CLOSURE OF MEETING**

There being no further business to discuss, the Chairperson declared the meeting closed at 9.15 am.